



# Lancaster Liederkrantz

722 South Chiques Road, Manheim, PA 17545-9131

## INDOOR FACILITY RENTAL AGREEMENT

**PARTIES:** LANCASTER LIEDERKRANTZ (Liederkrantz) and APPLICANT (Applicant)

APPLICANT \_\_\_\_\_

Address \_\_\_\_\_

Phone(s): Home \_\_\_\_\_ Cell \_\_\_\_\_

Function \_\_\_\_\_ Approx No. Attending \_\_\_\_\_

Date & Time: \_\_\_\_\_ (Event must be concluded by midnight)

Applicant agrees to be responsible for the general conduct of persons attending the event. Any unruly acts such as fighting, destruction of property, drug use, or bad conduct will result in an immediate end to the event. All parties engaging the Liederkrantz facility are responsible for any and all damages and will be charged accordingly.

The Liederkrantz will not be liable for any loss or injury to any person or property and Applicant agrees to indemnify the Liederkrantz against any and all claims filed or asserted as a result of the use of the Liederkrantz facilities.

**RENTAL FEE:**      **\$200.00 - Non Member Rental Fee** (members may not rent on behalf of non members)  
                           **\$150.00 - Member Rental Fee**

**ROOM RENTED:**    **Ballroom**  
                                   **Ratskeller**

**BAR SURCHARGE:** A surcharge of \$50.00 will be added for the use of the club bar by the Applicant when there is a Liederkrantz club event taking place.

**RENTAL DEPOSIT:** \$75.00 Non refundable deposit is required at the time of the booking to confirm the date. Deposit will be applied to final billing providing there is no damage to Liederkrantz property.

**PAYMENT TERMS:** The \$75.00 deposit is due and payable on execution of this agreement, which is effective upon the receipt of the deposit and the signed agreement by the Liederkrantz. The rental fee and food/beverage service will be billed at the conclusion of the event. All payments are to be made by cash or check. Checks should be made payable to The Lancaster Liederkrantz. Credit cards are not accepted.

**ACKNOWLEDGEMENT:** Applicant acknowledges having read this agreement, including Indoor Facility Rental Terms and Conditions on reverse and intending to be legally bound by such, so signifies their agreement by their signature below.

**LANCASTER LIEDERKRANTZ:**

**APPLICANT:** (also sign Terms & Conditions on reverse)

By: \_\_\_\_\_  
(Signature)

By: \_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Lancaster Liederkrantz

## INDOOR FACILITY RENTAL TERMS AND CONDITIONS

**Meals** – If the function includes meal service, Applicant agrees to reserve, guarantee and pay for a minimum number of meals regardless of the number served. The Applicant may amend the guaranteed number of meals reserved up to, but no later than 1 week prior to the date of the function. The Liederkrantz will be prepared to provide the selected menu up to 5% over the guaranteed number at an additional cost to the Applicant.

**Food Selection** – Banquet menus are provided as a guideline only. It will be necessary to consult with the Banquet Manager for details and specifics. Food prices will not be quoted more than 90 days in advance of the function. Entrée selections and prices must be confirmed with the Banquet Manager at least 30 days prior to the function date.

**Food and Beverage Purchases** – All food, beer, wine, alcohol and non-alcoholic beverages must be purchased and supplied by the Liederkrantz. No alcohol may be brought onto Liederkrantz property. No open containers may be removed from the premises.

**Bartender** – When alcohol is being served, Applicant must use a Liederkrantz R.A.M.P. (Responsible Alcohol Management Program) Certified Bartender. If event has over 100 people, two (2) Liederkrantz bartenders are required. Bartender Fee: \$20.00 per hour per bartender for a minimum of four (4) hours.

**Liederkrantz Bar** – Attendees age 21 or older may purchase alcoholic beverages at the Liederkrantz bar for consumption at the function. Underage attendees are not permitted to consume alcoholic beverages or to be seated at the Liederkrantz bar.

**Decorations** – Any decorating on the day or evening prior to the date of the rental must be scheduled with and confirmed by the Banquet Manager. The renter shall not use staples, tacks, or glue on any of the facility walls, ceiling, wood surfaces or any other Liederkrantz property. Removal of decorations is the responsibility of the Applicant.

**Surcharges** – Additional surcharges may apply in the event of any late changes related to the food service or in the case of exceptional circumstances that would result in additional costs to the Liederkrantz in order to meet the needs and specifications of the Applicant.

**Small Games of Chance** – The Lancaster Liederkrantz has a small games of chance license which covers raffles and 50/50 for the Liederkrantz only. Individuals or groups that book the facility and wish to hold raffles or 50/50's must secure a small games of chance license or a special permit license for that event. Contact the Lancaster County Treasurer office for more information.

### APPLICANT:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

---

### Additional Information:

---

---